



Deliverable D1.1

**All Relevant Boards Established**



## DOCUMENT INFORMATION

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## EXECUTIVE SUMMARY

This deliverable reports the definition, composition, and installation of the boards involved in the project's management. On the one hand, it describes the key project roles and project management structure. On the other hand, the report lists the name of the members of each established board.

## DISCLAIMER

This project has received funding from the European Union's - Horizon Europe research and innovation programme under grant agreement No 101079043.

SoBigData RI PPP's main objectives are to define operational strategies for modelling and defining the ERIC legal entity and subsequently obtaining legal status; to prepare the financial and legal aspects for both the central hub and the national nodes of RI; to prepare a business plan for long term sustainability; to define strategies for service design, community engagement and third-party partnerships.

This document contains information on SoBigData RI PPP core activities, findings and outcomes and it may also contain contributions from distinguished experts who contribute as SoBigData RI PPP Board members. Any reference to content in this document should clearly indicate the authors, source, organisation, and publication date.

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# GLOSSARY

BGP	Board of Governmental Representative
GMP	General Partners Meeting
PAB	PPP Advisory Board
PMB	Project Management Board

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# 1 Relevance to SoBigData RI PPP

This deliverable describes all relevant boards in the SoBigData RI PPP. It defines key roles in the project and the expected role of each board in the project. Moreover, it provides the name of every board member.

The information in this document concerns the overall project organization and all work packages. This deliverable is defined inside WP1, which aims at ensuring a robust and efficient day-to-day management of the project to reach its objectives on time and within budget constraints. Furthermore, WP1 focuses on providing the administrative and financial management of the project. The work package aims to develop a spirit of cooperation between partners and enable a smooth work flow.

## 1.1 Relation to other work packages

WP1 includes horizontal activities involving all the WPs and lasts for the entire duration of the project. There is a clear interaction between WP1 and all work packages in monitoring and managing their actions and work.

## 1.2 Structure of the document

Section 2 is the document's core; Section 2.1 reports the key management roles, while Section 2.2 the consortium bodies. Section 2.3 lists the names of the established boards.

## 2 Governance Structure & Boards

The governance structure of the SoBigData RI PPP is instrumental in achieving the necessary maturity to implement the future RI. The project governance structure provides the foundation to ensure a timely and accurate completion of the five objectives described in GA - Annex 1 (Part B) Section 1.1 - Objectives.

### 2.1 Key Management Roles

Five key management roles are defined for the project:

- The **Coordinator** oversees the overall scientific coordination, project implementation, and administration. The coordinator is the contact person for all interactions and communications with the European Commission and manages all legal aspects, monitoring the implementation and progress and the project's achievements and reporting to the Commission.
- The **Deputy-coordinators** are in charge of assist and support the coordinator in the scientific coordination and in the implementation of the project.
- The **Project Manager** reports and supports the coordinator in executing all the activities reported in Annex 1 - Description of the action (parts A and B). The Project Manager will monitor and supervise the timely execution of the tasks.
- The **Communication Manager** is responsible for facilitating internal communication among the project partners and implementing communication strategies for the dissemination of events and results.
- The **Financial Officers** are responsible for aiding the coordinator and the Project Manager in monitoring the project's administrative/financial aspects and supporting the coordinator in the financial reports.
- The **Work Package (WP) Leaders** are key investigators who will manage and monitor their respective work packages' scientific and technical objectives, deliverables, and milestones. WP Leaders are responsible for maintaining an archive of documents, including draft documents, deliverables, and meeting minutes.

Table 2.1.1 reports the names of the key management roles inside the SoBigData RI PPP, while Table 2.1.2 reports the names of the designed WP leaders.

Role	Name	Affiliation
<b>Coordinator</b>	Roberto Trasarti	CNR
<b>Deputy-Coordinator</b>	Mark Cotè	KCL
<b>Deputy-Coordinator</b>	Kalina Bontcheva	USFD
<b>Deputy-Coordinator</b>	Fosca Giannotti	SNS
<b>Deputy-Coordinator</b>	Dino Pedreschi	UNIFI
<b>Project Manager</b>	Valerio Grossi	CNR
<b>Communication Manager</b>	Beatrice Rapisarda	CNR
<b>Financial Officer</b>	Ilaria Barsanti	CNR
<b>Financial Officer</b>	Michela Natilli	CNR

*Table 2.1.1: Names of key management roles*



WP	Name	Affiliation
<b>WP1 - Project Management</b>	Valerio Grossi	CNR
<b>WP2 - Legal framework</b>	Giovanni Comandè	SMARTLEX
<b>WP3 - Financial framework</b>	Andrea Piccaluga	SSSA
<b>WP4 - Strategy and Impact</b>	Mark Coté	KCL
<b>WP5 - Dissemination and communication</b>	Erika Widegreen	RIE
<b>WP6 - Service Provision</b>	Tiziana Ferrari	EGI
<b>WP7 - National Nodes</b>	Hector Pagan	UT
<b>WP8 - Central Hub</b>	Michela Natilli	CNR
<b>WP9 - RI Blueprint</b>	Roberto Trasarti	CNR

Table 2.1.2: Work Package leaders

## 2.2 Organizational Structure & Boards

Figure 2.2.1 defines the project's organizational structure. The consortium shall comprise the following Consortium Roles and Bodies:

- **Project Management Team (PMT)**: as reported in GA - Annex 1 (Part B) - Section 3 - Quality and efficiency of the implementation, the PMT is formed by the Communication Manager, the Financial Officers, the Project Manager, and the coordinator. The PMT ensures that project activities (including administrative management), outcomes, and strategies are harmonized with planned requirements and expectations. The PMT is responsible for resolving grant execution issues and monitoring the completion of technical and business objectives.
- **Project Management Board (PMB)**: PMB (also reported as Steering Board in task T1.1) comprises the coordinator, the deputy coordinators, the project manager, and all WP Leaders, and is chaired by the coordinator. The PMT has already selected each work package leading partner, and its Principal Investigator (PI) nominated the WP Leader. This committee is the primary executive body of the project. Each area of work will discuss their technical input specifics, progress, and effort expenditure within their respective work packages, and the PMB will balance these inputs, along practical lines, within the overall technical direction agreed upon in Annex 1 - Description of the action (parts A and B).
- The **General Partners Meeting (GPM)**: GPM consists of the PMB and one member for each partner not represented in the PMB. All the partners have a GPM member (one person equals one vote) per partner). The coordinator acts as chair. The GPM is responsible for strategic planning, operational management, and decision-making for all activities and managerial matters. All beneficiaries are invited to participate in the meeting, ask questions, give advice, and propose actions. The GPM also plays a key role in assessing and deciding whether milestones have been achieved.

- The **Board of Governmental Representative** (BGP): The BGP is the body that ensures a smooth transition of the SoBigData RI PPP into implementing the sustainable RI. It will be composed by people identified during and after the negotiations with the different national nodes and member states. BGP maintains close contacts with the leader of WP7 - National nodes.
- The **PPP Advisory Board** (PAB) comprises recognized experts of international standing from various academic and non-academic organizations. Senior researchers, business executives, educators, and decision-makers from both technical and non-technical backgrounds will be selected as members. The PAB will review selected reports and attend meetings to offer the project the benefit of their domain and technical expertise and help position the technological advances of the project in a broader scientific and commercial context. The coordinator will chair meetings. Members will be required to sign appropriate confidentiality agreements covering their involvement.

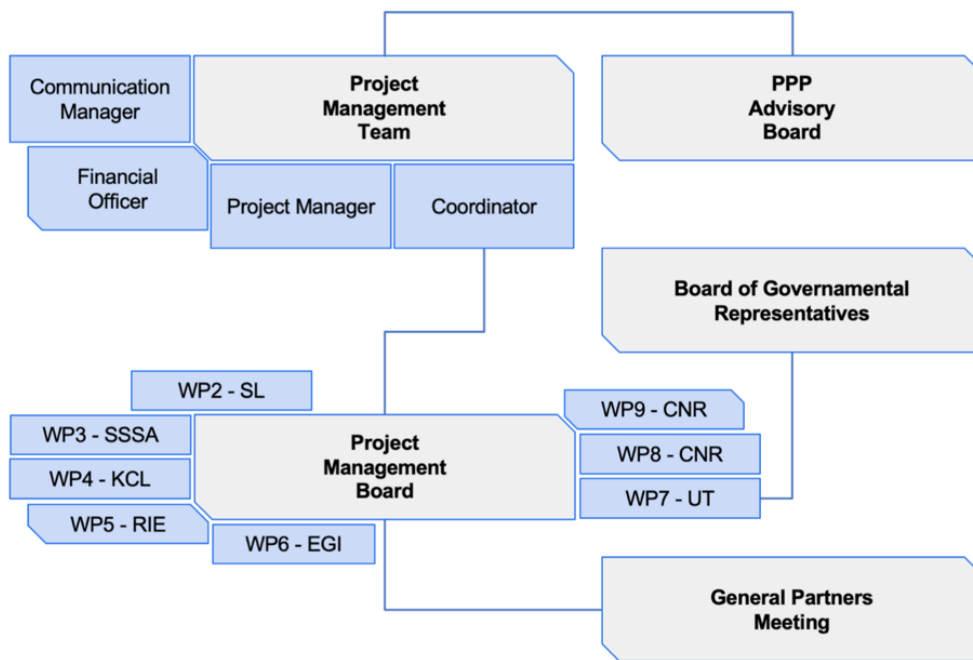


Figure 2.2.1: Governing structure

### 2.3 Established Boards

This section reports the names and the composition of the main boards planned within the project. At the moment of writing (March 2023), only some panels can be established entirely for two reasons. First, discussing agreements are taking place and confirmation is still due. Second, the board will be established in the second part of the project, also considering the evolution of the negotiations with the different nodes and member states. The following subsections report detailed about each board expected.

## 2.3.1 General Partners Meeting

As reported in Section 2.2 the General Partners Meeting includes a representative member for each beneficiary. Table 2.3.1.1 reports the people involved in this board.

	<b>Beneficiary</b>	<b>Name</b>
1	CNR	Roberto Trasarti
2	UNIFI	Dino Pedreschi
3	FRH	Gennady Andrienko
4	UT	Hector Pagan
5	LUH	Wolfgang Nejdl
6	SNS	Fabrizio Lillo
7	AALTO	Kimmo Kaski
8	EGI	Tiziana Ferrari
9	PSE	Hillel Rapoport
10	UNIROMA1	Stefano Leonardi
11	OpenAire	Natalia Manola
12	RIE	Erika Widegren
13	CEU	János Kertész
14	URV	Josep Domingo-Ferrer
15	CSD	Todor Galev
16	BSC	Ulises Cortés
17	UPF	Carlos Castillo
18	KTH	Aristides Gionis
19	UNIVAQ	Antinisca Di Marco
20	UvA	Richard Rogers
21	SSSA	Andrea Piccaluga
22	IMT	Angelo Facchini
23	TU Delft	Jeroen van Den Hoven
24	ATHENARC	Yannis Ioannidis
25	UU	Albert Ali Salah
26	EUR	Thomas Emery
27	PSNC	Bartosz Belter
28	SL	Giovanni Comandé
<b>Associated Partners</b>		
29	ETHZ	Dirk Helbing
30	KCL	Mark Coté
31	REPHRAIN	Yvonne Rigby
32	USFD	Kalina Bontcheva

*Table 2.3.3.1: General Partners Meeting representatives*

### 2.3.2 PPP Advisory Board

The PPP Advisory Board (PAB) provides counsel on the project's objectives and strategies. More specifically, the PAB will participate in meetings designed to report on the project's status and provide suggestions and feedback to the consortium (typically during a plenary once per year). At the end of these meetings, the PAB will produce an official letter with its opinions to the coordinator. The advisory board will cover different areas of the project. The following people have been contacted, and accepted to be part of PAB.

- **Katharina Morik** - *Technische Universität Dortmund, Lehrstuhl für Künstliche Intelligenz*: her main research topics include: information extraction from texts and text classification, clustering, statistical learning, resources-constrained data analysis, spatio-temporal models, data(-driven) science.
- **Antonio Davola** - *Università degli studi di Bari Aldo Moro, Dipartimento di Giurisprudenza*: his main areas of interest involve competition law, consumer protection and the regulation of emerging technologies. In particular, he devotes significant attention to the application of experimental and empirical analysis to consumer protection, consistently with a research approach strongly focused on Law&Economics.
- **Gianclaudio Malgieri** - *Leiden University, Law & Technology*: he conducts research at the eLaw Center for Law and Digital Technologies. He serves as the Co-Director of the Brussels Privacy Hub, as an Associate Editor of Computer Law and Security Review, and he coordinates "VULNERA", the International Observatory of Vulnerable People in Data Protection. He is also a Guest Professor at the Free University of Brussels (VUB) and an Affiliated Researcher at the Augmented Law Institute of the EDHEC Business School (Lille, France), an External Ethics Expert of the European Commission and an Advisory Board member of EPIC.org. He conducts research on and teaches Data Protection Law, privacy, AI regulation, Digital Law, Consumer protection in the digital market, Data Sustainability, Intellectual Property Law.

### 2.3.3 Board of Governmental Representative

The Board of Governmental Representatives will be selected in the project's second phase to represent the national nodes. The selection will also be based on the negotiations with the different national nodes and member states. This board will interact with the WP7 leader and then with PMB. It may also include people outside the consortium and representatives of member states. It is essential to highlight that negotiations and meetings will be organized during the preparation phase to extend the current SoBigData RI founding countries. In this context, the composition and the extension of the Board of Governmental Representatives are crucial to building a persistent RI.

### 3 Conclusions

This document reported the main boards for enabling an accurate and timely implementation of the SoBigData RI PPP. Furthermore, it described the overall management structures highlighting the interaction among the roles and boards.

## APPENDIX A - PPP Advisory Boards – Letters of Engagement



**Subject: Letter of Engagement to be part of Project Advisory Board**

Dear Prof. Dr. Katharina Morik

Thank you for the confirmation to be part of the SoBigData PPP Project Advisory Board (PAB). This letter sets out our terms of engagement.

The PAB comprises experts of international standing from a range of academic and non-academic organizations. Members are senior researchers, business executives, educators, and decision-makers from both technical and non-technical backgrounds.

The PAB will be active from April 2023 to the end of the project, expected in October 2025. The main aims of PAB include:

- to provide wise counsel regarding project objectives and strategies. In particular, it participates in meetings designed to report the status of the project and give suggestions and feedback to the consortium, typically during a plenary once per year.
- to produce an official letter with its opinions to the coordinator at the end of the plenary events.

It is an excellent opportunity to have you inside the SoBigData PPP project. If the terms of our engagement are acceptable, please sign this engagement letter.

Yours Sincerely,

A handwritten signature in black ink that reads 'Roberto Trasarti'.

Roberto Trasarti, ISTI-CNR Italy  
SoBigData.it Coordinator

Prof. Dr. Katharina Morik agreed to the terms and conditions as set out in this letter.

..  ... Signature

..8.April 2023..... Date of Signing



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**Subject: Letter of Engagement to be part of Project Advisory Board**

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It is an excellent opportunity to have you inside the SoBigData PPP project. If the terms of our engagement are acceptable, please sign this engagement letter.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Roberto Trasarti'.

Roberto Trasarti, ISTI-CNR Italy  
*SoBigData.it* Coordinator

Prof. Dr. Antonio Davola agreed to the terms and conditions as set out in this letter.

A handwritten signature in black ink, appearing to read 'A. Davola'.  
..... Signature

April 6, 2023  
..... Date of Signing



This project has received funding from the European Union's HORIZON-INFRA-2021-DEV-02 programme under grant agreement No 101079043



**Subject: Letter of Engagement to be part of Project Advisory Board**

Dear Prof. Dr. Gianclaudio Malgieri

Thank you for the confirmation to be part of the SoBigData PPP Project Advisory Board (PAB). This letter sets out our terms of engagement.

The PAB comprises experts of international standing from a range of academic and non-academic organizations. Members are senior researchers, business executives, educators, and decision-makers from both technical and non-technical backgrounds.

The PAB will be active from April 2023 to the end of the project, expected in October 2025.

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- to produce an official letter with its opinions to the coordinator at the end of the plenary events.

It is an excellent opportunity to have you inside the SoBigData PPP project. If the terms of our engagement are acceptable, please sign this engagement letter.

Yours Sincerely,

Roberto Trasarti, ISTI-CNR Italy  
SoBigData.it Coordinator

Prof. Dr. Gianclaudio Malgieri agreed to the terms and conditions as set out in this letter.

 Signature

6 April 2023 Date of Signing



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